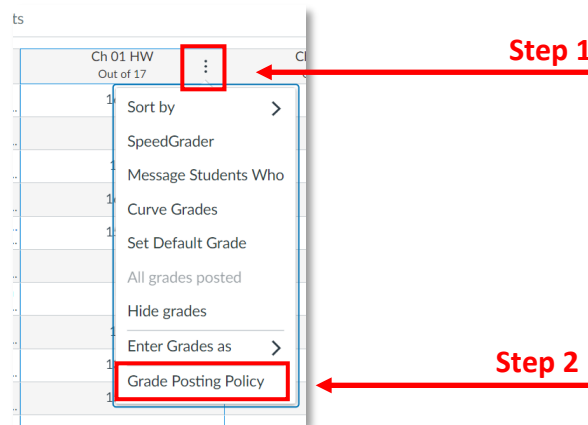


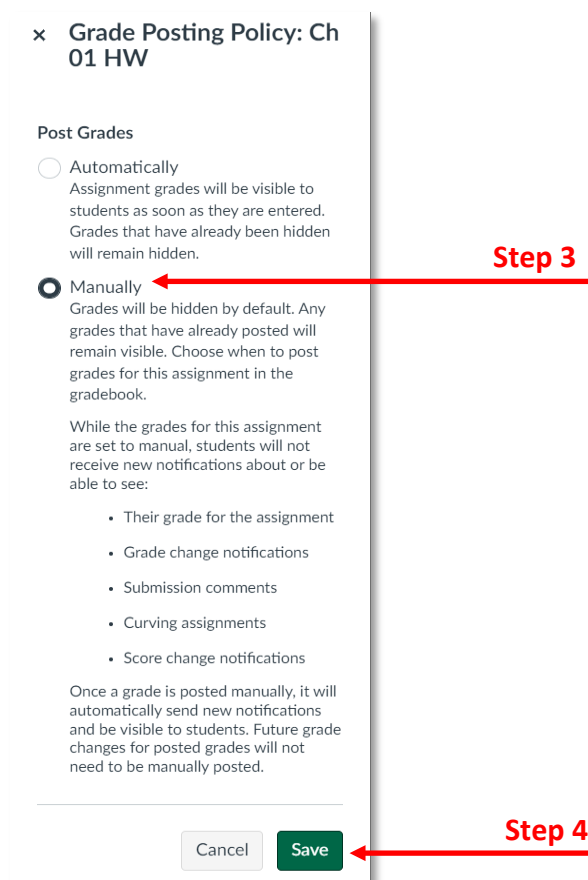
How To Hide Grades in The New Gradebook

1. Access your course and Gradebook. Move your cursor over the assignment and click the vertical **three dots** option button.
2. Click **Grade Posting Policy** from the pop-up menu.



3. Select **Manually**.
4. Click **Save**.

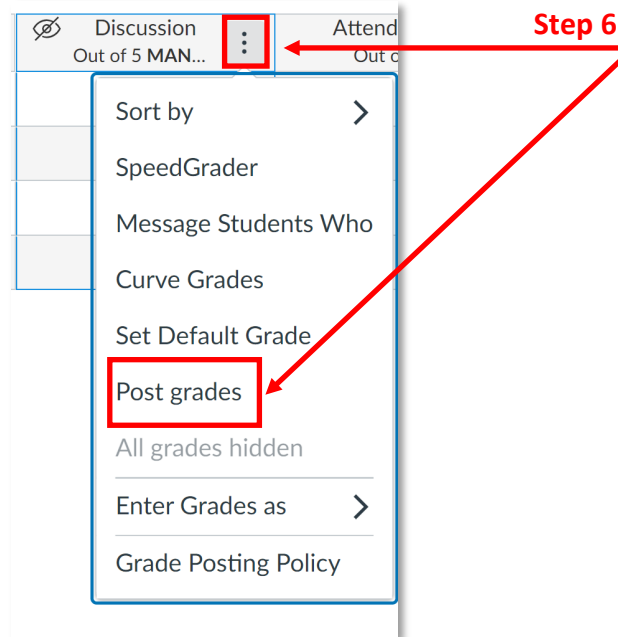
Please Note:
Grades will be hidden by default only in that assignment. Any grades that have already posted will remain visible. Choose when to post grades for this assignment in the gradebook.



- Once a submission has been graded, the assignment header displays the visibility icon indicating that grades are **NOT** visible to students.



- To post grades, click the **three dots** option icon, then click **Post grades**.



- Click **Everyone** or **Graded** to make the grades visible to students.
 - For cross listed courses or a course with multiple sections, select **Specific Sections** to post grades for a specific section.
- Click **Post**.

