# **Instructional Resource**

# Assignment Groups and Weighted Grades in Canvas

#### What is Assignment Groups?

In Canvas, using assignment groups allows you to organize the assignments in your course.

### What is Weighted Grading?

- Assignments grouped together as part of the student's grade.
- Provides students with an overview of their overall grading breakdown.
- A functionality within Canvas under Assignment Groups to provide percentages to categories of assignment.

# How to Set up Assignment Group

- 1. Access your Canvas course.
- 2. Click Assignment from the left-hand menu bar.
- 3. To edit or add weights to your assignments, you will need to navigate to the upper right-hand corner of your screen and click the *three dots* next to the Assignment button.

EDT > Assign	63 Student View	
Home	Search for Assignment +G	roup + Assignment
Announcements Syllabus Modules	ii • Discussions	<ul> <li>Edit Assignment Dates</li> <li>Assignment Groups Weight</li> </ul>
Discussions	Discussion	Commons Favorites

- 4. Click Assignment Groups Weight.
- 5. Check the Weight final grade based on assignment groups at the top.







- 6. Assign each of the categories the percentages based on your syllabus.
- 7. Click Save.

### How to Create Assignment Group

- 1. Access your Canvas course.
- 2. Click Assignment from the left-hand menu bar.
- 3. Click + Group to create your own custom groups.



4. Enter the name of your group and click **Save**. Your new group will populate at the bottom of your screen.

Group Name:	ALL QUIZZES	ĺ
	30 % of total grade	
	Contraction of the second s	

5. Drag and drop the current quizzes to this new category.

ii • Al	L QUIZZES	30% of Total +	:	
11 \$8	8. QUIZ 1 Gloved   Dur Feb 18, 2022 at 11:59pm   50 pts	0	:	
11 - 82	10. QUIZ 2 Goved   Due Mar 25, 2022 at 11:59pm   50 pts	0	:	
\$	14. CUMULATIVE QUIZ Cloved   Due Miy 2, 2022 at 11:59pm   50 pts	٥	:	

For more information on assignment groups, please visit "<u>How do I add an assignment group in</u> <u>a course?</u>"





# **Correct Grouping of Weighted Assignments**

For the 3 quizzes, each quiz weighs 10%.

ij ▼ 8. Quiz 1	10% of Total +	:
Image: Second symplectic symplect symplect symplectic symplectic symplectic symplectic symplectic	0	:
ii → 10. Quiz 2	10% of Total +	:
Image: Second System         10. QUIZ 2           Closed   Due Mar 25, 2022 at 11:59pm   50 pts	0	:
ii 🔹 14. CUMULATIVE QUIZ	10% of Total +	:
Image: Second system         14. CUMULATIVE QUIZ           Closed   Due May 2, 2022 at 11:59pm   50 pts	0	:

#### Final Grades Results (Graded all 3 quizzes)

Assignment	Assignment > Grades							
Gradebook • <u>View</u>	• <u>Actions</u> •					<b>\$</b>		
Student Names				Assignment Names				
Q Search Student	S		$\sim$	Q Search Assignments		$\sim$		
Student Name	Notes	Ø 8. QUIZ 1 Out of 50 MA	10. QUIZ 2 Out of 50 MAN	14. CUMULATIVE QUIZ Out of 50 MANUAL	Total			
Huiruo Chen	Jonathan Abreu	41.5	30	48	Ø 92.91%			
Tracie Cooper	Diane Aguero	43	42.67	45.25	Ø 94.81%			
Pranam Parsanlal	Lauren Albert	45	45	46.5	ø 96.48%			
Vicente Saadeh (ad	Joel Becker	41	39.33	47.5	Ø 93.8%			
Alicia Savage	Tiffany Gustave	45	34.67	34	ø 89.3%			
Test Student	Vladimir Lut	35.5	36.67	48.75	Ø 87.9%			

#### Final Grades Results (Grade 2 out of 3 quizzes)

The final grades should be the **same** as shown above, if the weighted assignments had been grouped correctly.

Assignment > Grades								
Gradebook 👻 <u>View</u>	• <u>Actions</u> •						Ú	\$
Student Names				As	signment Names			
Q Search Student	S		~	0	2 Search Assignments			$\sim$
Student Name	Notes	Ø 8. QUIZ 1 Out of 50 MA	10. QUIZ 2 Out of 50 MAN	:	14. CUMULATIVE QUIZ Out of 50 MANUAL	Total		
Huiruo Chen	Jonathan Abreu	41.5	30		-	ø 92.57%		
Tracie Cooper	Diane Aguero	43	42.67		-	ø 95.29%		
Pranam Parsanlal	Lauren Albert	45	45		-	ø 96.87%		
Vicente Saadeh (ad	Joel Becker	41	39.33		-	ø 93.66%		
Alicia Savage	Tiffany Gustave	45	34.67		-	Ø 91.66%		
Test Student	Vladimir Lut	35.5	36.67		-	ø 86.83%		

# **Incorrect Grouping of Weighted Assignments**

Incorrect grouping of weighted assignments would cause inaccurate results of the final grades.

The weighted 3 quizzes, total weight is 30% of the course assignments.

	+ QL	JIZZES	30% of Total +	:	
:	\$3	8. QUIZ 1 Closed   Due Feb 18, 2022 at 11:59pm   50 pts	0	:	
:	<i>\$</i> 3	10. QUIZ 2           Closed   Due Mar 25, 2022 at 11:59pm   50 pts	Ø	:	
1	\$3	14. CUMULATIVE QUIZ           Closed           Due May 2, 2022 at 11:59pm   50 pts	0	:	

#### Final Grades Results (Graded all 3 quizzes)

Assignment > Grades							
Gradebook 🝷 <u>View</u>	• <u>Actions</u> •					<b>\$</b>	
Student Names				Assignment Names			
Q Search Student	S		~	Q Search Assignments		~	
Student Name	Notes	8. QUIZ 1     Out of 50 MA	10. QUIZ 2 Out of 50 MAN	14. CUMULATIVE QUIZ Out of 50 MANUAL	Total		
Huiruo Chen	Jonathan Abreu	41.5	30	48	ø 92.91%		
Tracie Cooper	Diane Aguero	43	42.67	45.25	ø 94.81%		
Pranam Parsanlal	Lauren Albert	45	45	46.5	Ø 96.48%		
Vicente Saadeh (ad	Joel Becker	41	39.33	47.5	ø 93.8%		
Alicia Savage	Tiffany Gustave	45	34.67	34	ø 89.3%		
Test Student	Vladimir Lut	35.5	36.67	48.75	Ø 87.9%		

#### Final Grades Results (Grade 2 out of 3 quizzes)

The total grade is incorrect, because the weighted assignments had been grouped incorrectly.

Assignment	t > Grades					⊣
Gradebook • <u>View</u>	• <u>Actions</u> •				tán (mín)	\$
Student Names				Assignment Names		
Q Search Student	5		$\sim$	Q Search Assignments		$\sim$
Student Name	Notes	8. QUIZ 1     Out of 50 MA	10. QUIZ 2 Out of 50 MAN	14. CUMULATIVE QUIZ Out of 50 MANUAL	Total	
Huiruo Chen	Jonathan Abreu	41.5	30	-	ø 90.46%	
Tracie Cooper	Diane Aguero	43	42.67	-	Ø 94.32%	
Pranam Parsanlal	Lauren Albert	45	45	-	Ø 96.18%	
Vicente Saadeh (ad	Joel Becker	41	39.33	-	Ø 92.33%	
Alicia Savage	Tiffany Gustave	45	34.67	-	ø 90.47%	
Test Student	Vladimir Lut	35.5	36.67	-	ø 85.37%	



