

Setting Up Syllabus in Simple Syllabus

Presented by:

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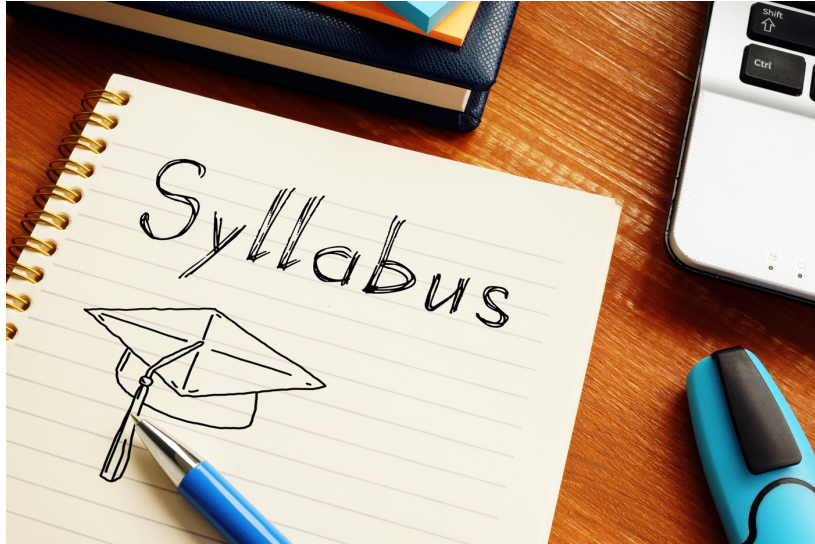
Verify You Can Access Simple Syllabus

While we wait for the training to begin, verify you can access Simple Syllabus.

1. Open your Internet browser
2. Go to <https://usf.simplesyllabus.com/>
3. Click Login
4. Click the green button to login
5. Further instructions will be given during the training

***Note:** If you cannot login, please notify an EDT team member.

Agenda



- What is Simple Syllabus
- Why We're Changing to Simple Syllabus
- Benefits of Simple Syllabus
- Syllabus Creation Process with Roles
- Live Demo

What is Simple Syllabus

- Is the platform the College of Nursing use to deliver and manage all nursing syllabi
- Provides the college with a centralized repository
- Contains standardized templates to ensure syllabi are consistent and the content aligns to what has been approved by the curriculum committees

Am I Required to Use Simple Syllabus?

Yes!

All CON faculty must use Simple Syllabus for Spring 2023 and beyond.

Why We're Changing to Simple Syllabus



How long does it take you to create ONE syllabus each semester? (Submit as a number.)

1hr 45
min

Benefits of Using Simple Syllabus

- Provides syllabus templates
- Reduces drift from approved content
- Helps instructors save time – current and future
- Eliminates redundancy for section instructors
- Ensures compliance for accrediting bodies and QM
- Provides consistency
- Satisfies university policy (7 days) and FL law (45 days)
- Is searchable and available to the students and the public
- Is automatically added to the course once published
- Provides an archive of all CON syllabi
- Can be downloaded as PDF

Process

Academic Affairs

Provides EDT with syllabus template and policies, ensures course approved content aligns with Curriculog or FL SCNS



EDT

Uploads syllabus template, grants faculty access, provides support



Course Lead

Completes and publishes syllabus course master template and verifies syllabus is in their live course



Section Instructor

Reviews content in their syllabus sections, publishes syllabus, and verifies syllabus is in their live course

Demo

Text goes here

- Download the instructional handout from EDT's [Canvas Tutorial for Faculty website](#)
- Access Simple Syllabus <https://usf.simplesyllabus.com/>

How would you like for the course schedule to be built in Simple Syllabus?

Simple Syllabus automatically generates the course schedule based on the assignments in the course. **A**

You input the information manually in a table to build course schedule. **B**

Thank you for joining us!

We will open up for Q&A

Need help from the EDT team?

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Email edtservices@usf.edu

Tell us how we're doing by completing the [webinar survey](#).