Using Honorlock with Third-Party Vendors

Within the College, we use several third-party vendors such as ATI, APEA, and APEX to help prepare our students for exams.

ATI

USF's proctoring software is **not** integrated with ATI's Proctorio. To incorporate ATI into a course, you will create instructions (whether in a document or within the course) and provide students with those instructions via an assignment, announcement, module page, etc.

Students will access ATI's website, log in and complete their proctored assessment. Since the students are not completing the assessment in Canvas and faculty are not adding proctoring settings in Canvas, our switching to Honorlock appears not to affect us.

APEA and **APEX**

You can proctor APEA and APEX exams using Honorlock even though these exams are in a system outside of Canvas.

Creating the Exam in Canvas

- 1. Access your course in Canvas using the Chrome browser.
- 2. Verify you have added Honorlock to your course following the instructions in the *Setting Up Honorlock in Your Course* handout.
- 3. Click Honorlock from the navigation menu in Canvas.
- 4. Click the three vertical dots on the right.
- 5. Click Register Third Party Exam.

| | HL_DEMO_Sandbox > HL_DEMO_Sandbox | | | | | | | |
|--------|-----------------------------------|---|---|---------------------------|--------|--|--|--|
| | Home | | ⊘ Honorlock | Need help? | Step 4 | | | |
| Step 3 | Announcements Ø | ø | | Honorlock Guide | | | | |
| | Syllabus | | HL_DEMO_Sandbox | Manage Profiles | | | | |
| | Modules 🦉 | Ø | | Desister Third Darty Evam | Step 5 | | | |
| | Discussions | | Exam I 2021 Closed J Due Jun 15 at 04:00pm | kegister Third Party Exam | | | | |
| | Assignments Quizzes | | Mid-term Exam | Add Practice Exam | | | | |
| | | | Open | O LINADIO | | | | |
| | Honorlock | | LDB Exam Review | @ Enable | | | | |
| | Grades | | adhaar | | | | | |

- 6. Enter the information on the next screen.
- 7. Select the appropriate settings. We recommend the following settings.
 - a. Record Webcam, Record Screen, Record Web Traffic, Student Photo, Student ID, Room Scan, Disable Copy/Paste, Disable Printing, and Basic Calculator.





Instructional Resource

- b. Allowed Site URLs. You will add the APEA or APEX exam URL to the whitelist and click Add Site.
- c. **Do not enable Browser Guard.** We want to ensure students can access the APEA or APEX website.

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| Announcements 🕫 Syllabus Modules 🕫 | Register a Third Party Exam | | | | | | | | | | | |
| Discussions Assignments Quizzes | Exam Name: Exam Start: | | | | | | | ך | | | | |
| Honorlock Grades People | Exam End: Exam Password: | | | | | | | | - Step 6 | | | |
| Microsoft Teams Collaborations Pages Ø Files Ø | Exam Platform: Exam URL/Link: (Optional) | | | | | | 0 | | | | | |
| Dutcomes Ø Aubrics Attendance JSF Photo Roster | Customize your exam expansions by selecting from the proctoring options below | | | | | | | | | | | |
| tem Banks ≹ew Analytics ∕ly Kaltura | Record Webcam Record student's testing env webcam | vironment using 🥥 | Record Screen Record student's screen during exam | O L | tecord Web Traffic og student's internet activity | 0 | Student Photo Capture student photo before the assessment begins | 0 | | | | |
| Course Kaltura Settings | Student ID Capture ID photo before the assessment begins 📀 | | Room Scan A Record a 360 degree environment scan before the assessment begins | | Manual Review A Post exam review of exam session recording by a proctor | | Basic Calculator Allow access to a basic on-screen calculator | | Step 7 | | | |
| | Scientific Calculator Allow access to a scientific o | on-screen calculator 📀 | Browser Good Limit browser A why to extraordent and allowed site W why ly | | Allowed Site URLs Allow access to specific websites during an exam | n 🔿 | | o | | | | |

8. Click Create.



