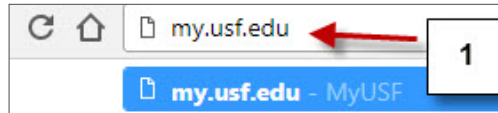


How to access Lynda.com through my.usf.edu

Open your browser and do the following:

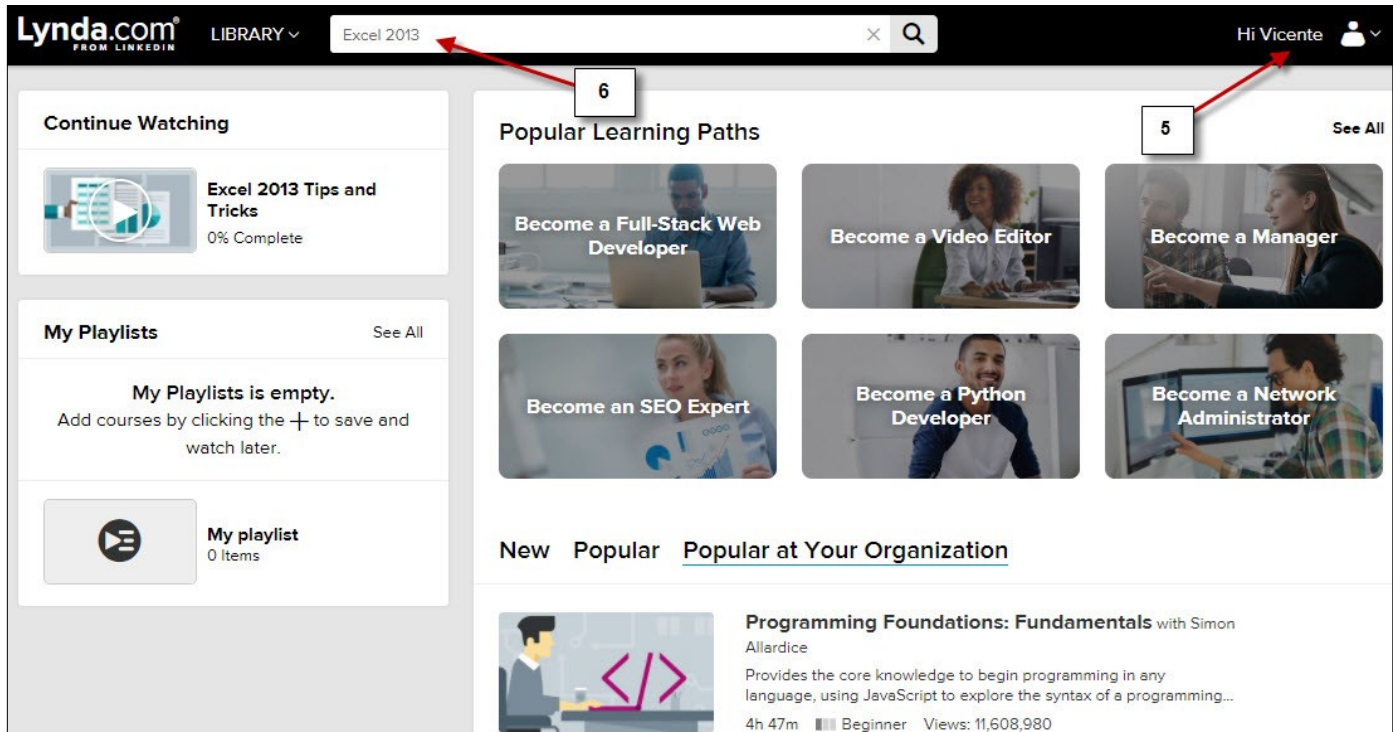
- 1) Go to **my.usf.edu**
- 2) Type your **NetID** and **password**



- 3) Open “**Learning & Teaching Tools**”
- 4) Click **Online Training (Lynda.com)**

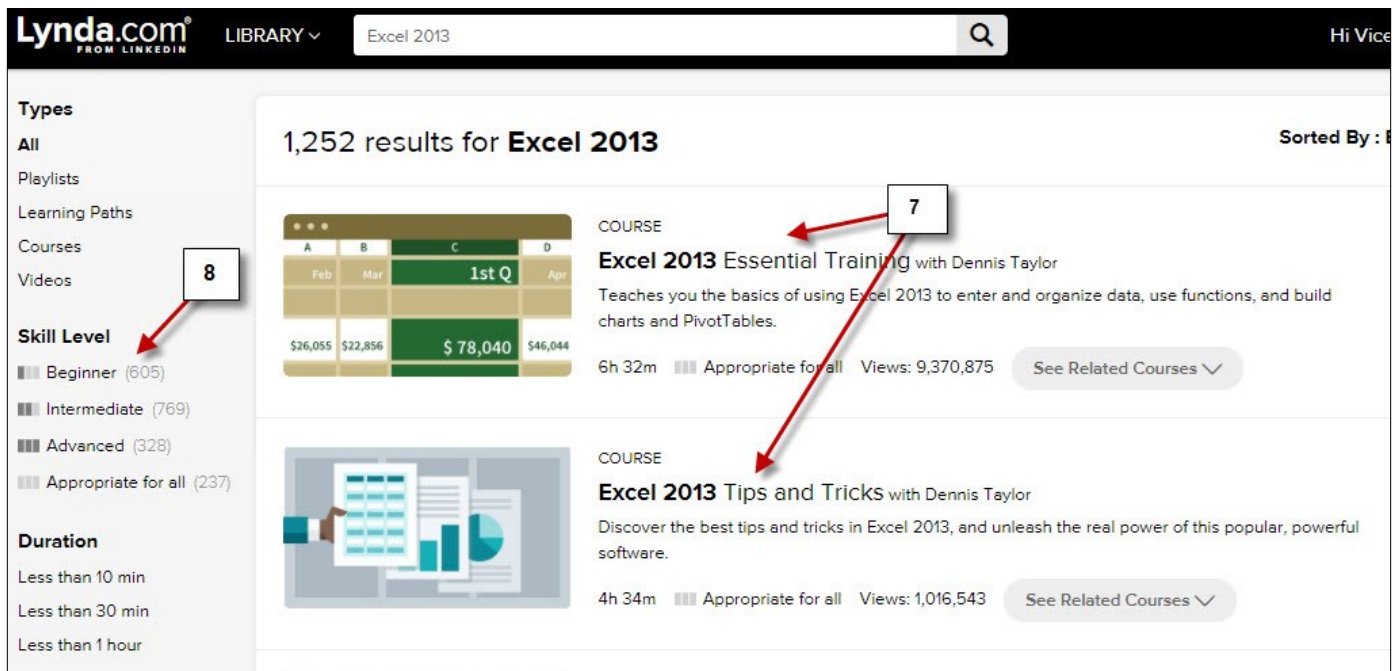


- 5) You will see your name on top right corner
- 6) Type the topic that you are looking for and click the search icon or enter key



The screenshot shows the Lynda.com homepage. At the top, the search bar contains 'Excel 2013' and the user's name 'Hi Vicente' is displayed in the top right corner. A red arrow labeled '5' points to the user's name, and another red arrow labeled '6' points to the search bar. The main content area features 'Popular Learning Paths' with several course thumbnails: 'Become a Full-Stack Web Developer', 'Become a Video Editor', 'Become a Manager', 'Become an SEO Expert', 'Become a Python Developer', and 'Become a Network Administrator'. Below this, there are tabs for 'New', 'Popular', and 'Popular at Your Organization'. A course titled 'Programming Foundations: Fundamentals' is partially visible at the bottom.

- 7) Click on the tutorial that you want to review
- 8) If you want to explore other more advance tutorials change the skill level



The screenshot shows the search results page for 'Excel 2013'. The search bar at the top still contains 'Excel 2013'. On the left side, there is a sidebar with filters. A red arrow labeled '8' points to the 'Skill Level' filter, which is set to 'Beginner'. Another red arrow labeled '7' points to the first search result, 'Excel 2013 Essential Training with Dennis Taylor'. The main content area displays '1,252 results for Excel 2013' and lists two courses. The first course, 'Excel 2013 Essential Training', includes a thumbnail of an Excel spreadsheet with a table of financial data. The second course is 'Excel 2013 Tips and Tricks'.

A	B	C	D
Feb	Mar	1st Q	Apr
\$26,055	\$22,856	\$ 78,040	\$46,044