GETTING COMFORTABLE TEACHING TO DUAL AUDIENCES FROM YOUR CLASSROOM

Use the Microphone
Use the lapel or handheld mic found in the classroom to ensure your voice can be heard by both audiences. If a face-to-face student asks a question or makes a comment, repeat the question or comment aloud, so the online students can hear it.

Be Transparent with your Students
It's ok to let your students know this is a new experience for you too. Explain while there may be challenges, we will work through them to ensure they receive a quality learning experience. Encourage them to communicate with you if they are concerned.

Use an In-person Student or TA to Help Moderate the Remote Environment
As you teach, remote students may have questions or comments. Appoint a student in the face-to-face class or use a TA to help moderate the remote environment. This person will notify you when there is a question or comment posted, hand raised, etc. in the remote environment. This will allow you to incorporate the remote students' thoughts in real-time and create a more inclusive environment for remote learners.

Test the Classroom Technology
Go to the classroom the day before your class and test any equipment/technology you may use during your class (e.g. MS Teams, camera, microphone, etc.). Consider testing the technologies with another faculty or staff member who is participating virtually (as some of your students may be). If you have any issues, consider contacting IT via the LiveChat option: https://livechat.health.usf.edu/

Limit Use of the Physical Whiteboard
Students attending virtually may have difficulty viewing the class whiteboard. Use the virtual whiteboard within MS Teams or other technology in the classroom to communicate your ideas to both audiences.

Record Your Class Sessions
Consider recording your class sessions so students who are unable to attend can watch the recording later. This is great for academic continuity. Also, when you do this students can review the recordings in preparation for their quizzes, exams and assignments.

We got this!