ADDING BLACKBOARD ULTRA TO MY COURSE

Go to your Canvas course by clicking on the Dashboard or Courses tab.



1) Click Settings.

2) Click the Navigation Tab.

3) Click/hold and drag Blackboard Collaborate Ultra link to the top section.

	Home	Course Details Sections Navigation A	pps Feature Options
Account C ashboard Courses Groups IIII	Announcements		
	Syllabus	Drag and drop items to reorder them in the course nat	vigation.
	Modules	Home 2	
	Assignments	Announcements	÷
	Blackboard Col- laborate Ultra	Syllabus	:
		Modules	:
	Discussions	Assignments	:
Calendar	Quizzes	Discussions	:
Inbox tommons C Help	Grades	Quizzes	:
	People	Grades	:
	Collaborations	People	÷
	Conferences	Collaborations	:
		Conferences	:
	laborate	Blackboard Collaborate	:
	USF Photo Roster	USF Photo Roster	:
	Secure Exam Proc-	Secure Exam Proctor	:
	tor	Chat	:
	Chat	Attendance	:
	Attendance	SCORM	:
	SCORM	Drag items here to hide these from study	
	Pages 1	Disabling most pages will cause students who visit those pages to b to the course home page.	• 3
	Files	Blackboard Collaborate Ultra Page disabled, won't appear in navigation	:
	Outcomes	Pages Page disabled, will redirect to course home page	÷
	Settings	Files Page disabled, will redirect to course home page	:

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4) Make sure **Ultra** stays on the top section.

5) Save.



6) Blackboard Collaborate Ultra is now available in your course menu.

