

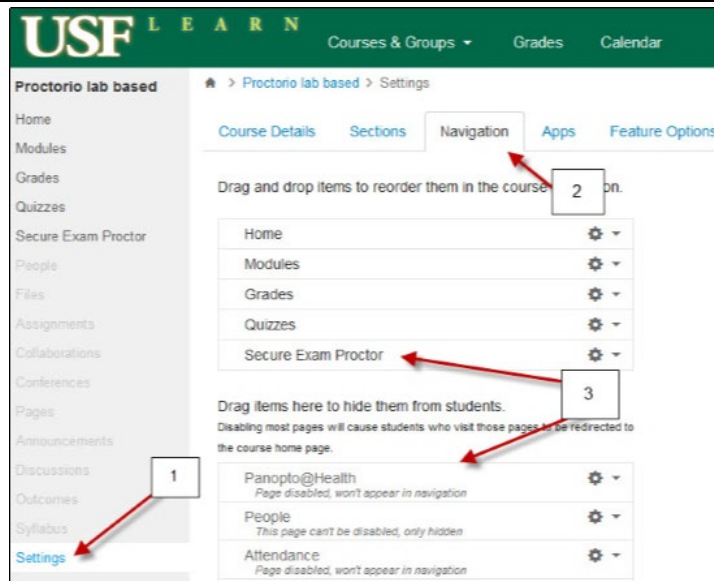
SETTING UP EXAM IN PROCTORIO

In order to use **Proctorio**...

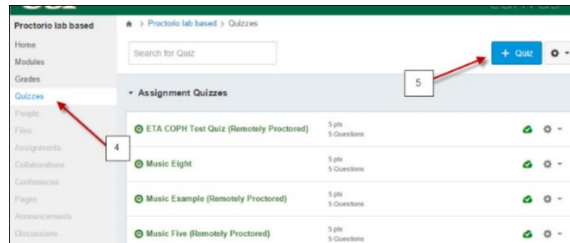
You will need the **Chrome** browser with extension. To download the extension go to <https://get.proctor.io> (Links to an external site.). This btw will be available as a "page" within the course once the instructor enables it within the main menu.

Remember to open Canvas with **Google Chrome**

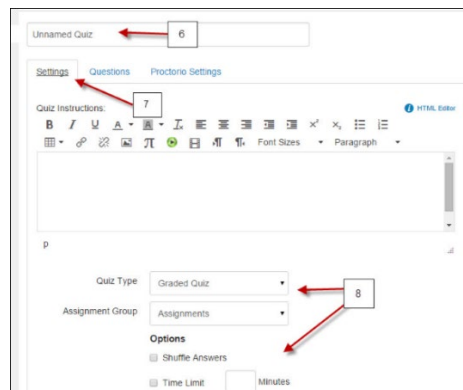
- 1) Go to **Settings** in your course
- 2) Open the **Navigation** tab
- 3) Drag the "**Secure Exam Proctor**" to the top, scroll down and **Save** the changes



- 4) Go to **Quizzes**
- 5) Click "**+Quiz**"



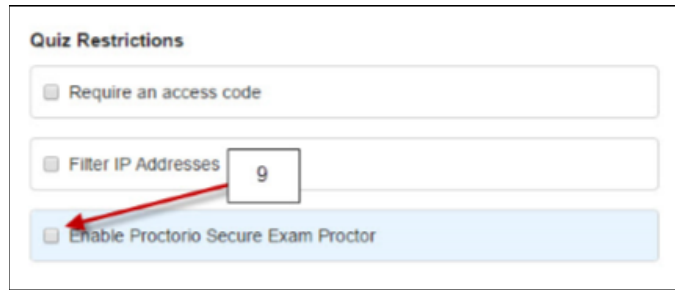
- 6) Add title to the Quiz
- 7) Click on settings to add your options for the Quiz
- 8) Select desire option as you did in the past



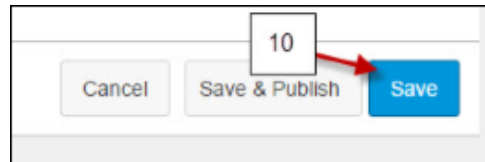
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9) Under Quiz Restrictions check the box : “**Enable Proctorio Secure Exam Proctor**”

We recommend that you complete the settings of the Quiz first before going into the **Proctorio** settings



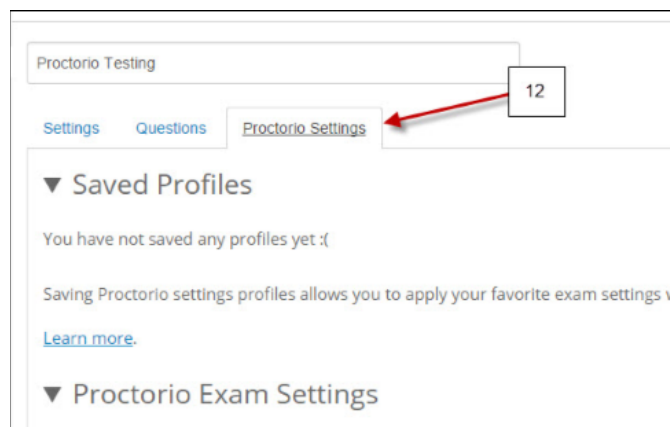
10) Save settings of the Quiz



11) Go back to the Quiz and click on **Edit**



12) Open the Proctorio options and select the options for your exam



SETTING UP EXAM IN PROCTORIO

13) If you need assistance from Proctorio click the **shield icon** to open the Proctorio Support window

14) Click here for Live Chat support

15) Click here to search for other support

NOTE: Technical support is available 24 / 7 / 365 via chat, email, phone, and SMS. Support: 844-394-8699

