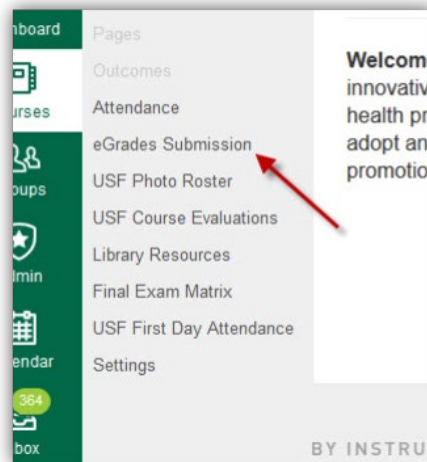


MODIFYING PREVIOUSLY SUBMITTED E-GRADES

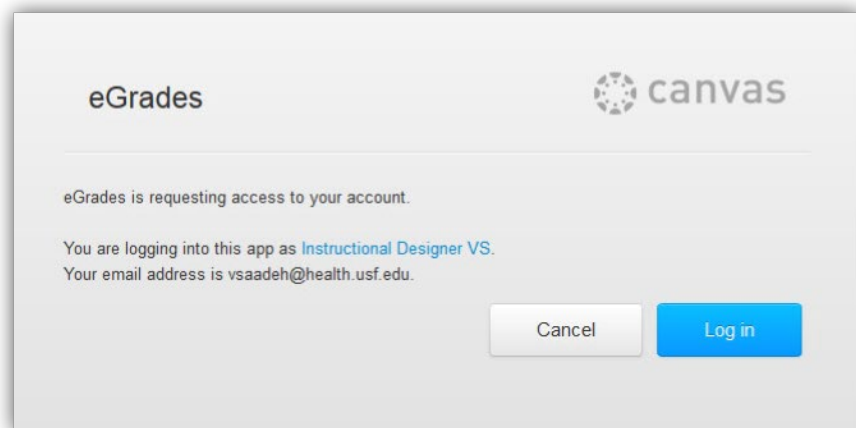
E-Grades are only available at specific points during the semester, specifically, when grades are due. The window for midterm and final grade submission, and consequently E-Grades tool availability is determined by the registrar's office.

NOTE: If you have questions about changing e-grades after the end of the semester dateline please contact the Registrar's office at 813-974-2000.

Go to your course
then click on the
eGrades
Submission link.



Click **“Log in”**



MODIFYING PREVIOUSLY SUBMITTED E-GRADES

Change Grading

Name	USFID	Grade	To Be Submitted	Secondary Grade	Last Date Attended	Reason
Student	U000000	A	A			
Student	U000000	A	A			
Student	U000000	B+	B+			
Student	U000000	B+	B+			
Student	U000000	A-	A-			
Student	U000000	A-	A-			
Student	U000000	A-	A-			
Student	U000000	A-	A-			
Student	U000000	A+	A+			
Student	U000000	A	A			
Student	U000000	CF	CF			
Student	U000000	A-	A-			
Student	U000000	A	A			
Student	U000000	I	F			
Student	U000000	A-	A-			
Student	U000000	B-	A+			
Student	U000000	A-	A			
Student	U000000	A-	A-			
Student	U000000	A-	B+			
Student	U000000	A-	B			
Student	U000000	A	B-			
Student	U000000	A	C+			
Student	U000000	F	C			
Student	U000000	A-	C-			
Student	U000000	A-	D+			
Student	U000000	A	A			
Student	U000000	A-	D			
Student	U000000	A-	D-			
Student	U000000	A	F			
Student	U000000	A	S			
Student	U000000	A	U			
Student	U000000	B-	I			

Choose the correct grade from the drop down menu

Change Grading

Name	USFID	Grade	To Be Submitted	Secondary Grade	Last Date Attended	Reason
Student	U000000	A	A			
Student	U000000	A	A			
Student	U000000	B+	B+			
Student	U000000	B+	B+			
Student	U000000	A-	A-			
Student	U000000	A-	A-			
Student	U000000	A-	A-			
Student	U000000	A-	A-			
Student	U000000	A+	A+			
Student	U000000	A	A			
Student	U000000	CF	CF			
Student	U000000	A-	A-			
Student	U000000	A	A			
Student	U000000	I	F			
Student	U000000	A-	A-			
Student	U000000	B-	B-			
Student	U000000	A-	A-			
Student	U000000	A-	A-			
Student	U000000	A	A			
Student	U000000	A	F			
Student	U000000	A-	A-			

Choose the reason for the grade change.
NOTE: If your reason is not listed choose "Instructor Change"

Instructor Change

- Reason for Grade Change
- Alternative Calendar Course
- Student Took Final Exam
- Error in Grade Calculation
- Original Grade Incorrect
- Missing Grade Correction
- Other Reason - Email To Follow
- Student Completed Req. Work
- Instructor Change

MODIFYING PREVIOUSLY SUBMITTED E-GRADES

Change Grading

Name	USFID	Grade	To Be Submitted	Secondary Grade	Last Date Attended	Reason
Student	U000000	A	A			
Student	U000000	A	A			
Student	U000000	B+	B+			
Student	U000000	B+	B+			
Student	U000000	A-	A-			
Student	U000000	A-	A-			
Student	U000000	A-	A-			
Student	U000000	A-	A-			
Student	U000000	A+	A+			
Student	U000000	A	A			
Student	U000000	CF	CF			
Student	U000000	A-	A-			
Student	U000000	A	A			
Student	U000000	I	F			
Student	U000000					

Submit

Cancel Submit Save
Type the word Yes then click Reset to clear ALL the grades.
Reset